



Indiana State Department of Health

Coroner Grant Opportunity Announcement
June 12, 2020

Point of Contact:

Katie Hokanson
Indiana State Department of Health
khokanson@isdh.in.gov – (317) 234-2865

John O'Boyle
Indiana State Department of Health
JOBoyle@isdh.IN.gov – (317) 402-6052

Project Description:










The Indiana State Department of Health's (ISDH) Division of Trauma and Injury Prevention has been awarded a grant from the U.S. Department of Justice to improve collaboration and strategic decision-making by law enforcement agencies and public health officials to address prescription drug and opioid misuse, save lives, and reduce crime. The ISDH has also been awarded a grant from the Centers for Disease Control and Prevention (CDC) to collect and disseminate surveillance data on homicides, suicides, deaths of undetermined manner, and unintentional firearm deaths to improve the planning, implementation, and evaluation of violence prevention programs. As part of these efforts, ISDH aims to improve drug specificity and completeness on death certificates by providing more precise and comprehensive death data. **As such, ISDH hopes to increase coroner participation in the Indiana Coroner Case Management System (ICCMS), a repository in which coroners can manage their cases, by providing funds to cover supplies that are critical in supporting investigation efforts.** Below is a list of supplies coroners can choose from. The ISDH is open to expanding this list to include additional supplies, though items cannot exceed \$825/item. Please send recommendations to John O'Boyle, JOBoyle@isdh.in.gov.


Due to the supply demand of COVID-19, some supplies may be delayed.

Please note that supplies under this opportunity cannot supplant any other appropriations.

The supplies provided through this Grant are to be used to supplement and not supplant any other appropriations, including local appropriations, made for the same purpose. If Grantee is a local unit of government, the Grantee shall provide a report back to the State documenting that the appropriate local governing body has appropriated this funding in addition to any existing appropriations.

 <p>Medium Duty Bag, Body Environ Med Adult Dix with Hand Zip Wht</p> <p>\$211.22 (6 bags/case)</p>	 <p>Heavy Duty Bag, Body Pvx 3/ chlorine free</p> <p>\$414.16 (6 bags/case)</p>	 <p>Nikon Coolpix B500 Digital Camera Black</p> <p>\$320.83</p>	 <p>Canon PowerShot SX420 IS 20 Megapixel Compact Camera - Black</p> <p>\$296.31</p>
 <p>Futura Silver Series 1.5 Cu. Ft. Manual Defrost Undercounter Freezer</p> <p>\$377.19</p>	 <p>3M Cool Flow Respirators</p> <p>\$17.40 (20/box) \$153.95 (80/box)</p>	 <p>Gloves, Exam; Latex; Powder-Free; Microflex, Textured; Extra Thick & Long</p> <p>\$13.58 - 50 Gloves/Box – S, M, LG, XLG</p>	 <p>Fintie Keyboard Case for Samsung Galaxy Tab A 10.1</p> <p>\$59.78</p>
 <p>HP LaserJet Pro M203dw Printer</p> <p>\$127.00</p>	 <p>Samsung Galaxy Tab A SM-T580 10.1-Inch 2 GB, Tablet (Black)</p> <p>\$297.86</p>	<p>Homicide Sheets</p> <p>\$109.76 – (25 sheets/case))</p>	 <p>Infant Body Bag</p> <p>\$114.07 (12/case)</p>

 <p>Child Body Bag \$199.86 (12/case)</p>	 <p>Adult Water Death Style Bags Coast Guard Orange Color \$286.83 (6/case)</p>	 <p>Adult Oversize Bariatric Body Bags \$196.18 (6/case)</p>	 <p>Tyvek 400 Hooded Coveralls \$8.47 – XL \$197.04 – XL (25/package) \$9.17 – 2XL \$224.59 – 2XL (25/package)</p>
 <p>LED Foldable Remote Area Lighting System Yellow (3000/1500 Lumens) \$802.73</p>	 <p>Epson Perfection V39 Flatbed Scanner (or equivalent) \$75.40</p>	 <p>Ruggard Onyx 45 Camera Shoulder Bag \$55.50</p>	 <p>Sentry Safe X125 Security Safe \$189</p>
 <p>Backboard, Folding Polyethylen \$383.17</p>	 <p>Backboard Najo® Lite 450 lbs. Weight Capacity Red HDPE / Foam \$201.50</p>	 <p>Infectious Waste Bag McKesson 10 - 15 gal. Red Polymer Film 24 X 32 Inch \$50.92 (1,000/case)</p>	<p>Bloodstain Card Whatman™ FTA™ With Protective Cover For Collection and Transport of Blood and Body Fluids \$262.35 (100/pk)</p>

 <p>Shoe Covers, Slip Resistant: No, Waterproof: No, 5" Height, Size: Universal</p> <p>\$83.19 (200/pk)</p>	 <p>Danby Refrigerator, Commercial/Residential, Stainless Steel, 18-5/8" Overall Width</p> <p>\$186</p>		
---	---	--	--

Eligibility:

- Respondents must be the county coroner or a designated representative from the coroner's office.
- If you have a data sharing agreement with ISDH to supply Indiana Violent Death Reporting System (INVDRS) cases and overdose cases and have not provided the requested reports to ISDH, you are not eligible for this grant. Once records have been received and you have been sent a confirmation email, funding will be released for your county.

Funding:

After the initial round of funding that was released in January and then the second round of funding in the spring, the total funding amount available for this program is \$58,000.

Completed Grant Application Due Date: Proposals are to be submitted via e-mail to indianatrauma@isdh.in.gov before **July 31, 2020**.

Notice of Award:

Respondents will be notified of awards no later than 10 business days after receipt of their application.

Respondent Participation Guidelines:

- If the awardees point of contact changes anytime during the grant program, the awardee must notify the ISDH within 5 business days after the change and provide the contact information for the new point of contact.
- Awardees must submit data through the Coroner Case Management System.
- Funds awarded as part of this grant opportunity cannot be used to supplant funds for existing programs. Awarded grant funds may only be used to start or expand the programs proposed. If your organization does not abide by this, ISDH reserves the right to revoke funding

Reporting Requirements:

Award recipients will be required to submit overdose and violent death cases through the Indiana Coroner Case Management System. Failure to submit the required reports will be deemed a breach of the grant agreement and will be terminated. ISDH shall suspend or cancel the remaining supplies.

The cases will be required to be entered into the Coroner Case Management System within two months of the date of death.

Service Delivery Dates:

The services requested will be implemented during the proposed period of March 3, 2020 through August 31, 2020. Failure to comply with all terms of this grant by an awardee will halt any future unshipped supplies.

Failure to comply includes:

- Not submitting required reports through the Indiana Coroner Case Management System within the required time period.
- Reports having an average of 75% or less validation in the Indiana Coroner Case Management System.
- Selling the supplies instead of using them as outlined in the application.

Written Proposal Requirements:

The proposal in its entirety, including all supplemental information, **cannot exceed three (3) pages with one-inch margins, double spaced, and Times New Roman 12-point font.** Applications that do not fully comply with these requirements will not be considered in the review process. Please submit the following to indianatrauma@isdh.in.gov:

- 1) A cover sheet with:
 - a. Name, title, email address and phone number of primary contact.
 - b. Name, title, email address and phone number of secondary contact.
 - c. Information about eligible county, including:
 - i. County Name.
 - ii. Mailing address.
 1. *Please note: mailing address cannot be a PO Box or home address.
The address provided must be a business address where someone will be during the day.
 - iii. Work phone.
 - iv. Cell phone.
 - v. Email address.
- 2) A cover letter expressing interest in receiving supplies as well as a list of supplies requested.

Selection Process:

- 1) Following the application deadline, each proposal will be examined to determine compliance with the format and information requirements specified in the grant opportunity announcement. Incomplete proposals or those that do not fully comply with the requirements stated above will not be considered.

- 2) Proposals will be evaluated based on the criteria outlined and the best overall compatibility with the intent of the grant opportunity announcement. Additional evaluative weight will be assigned based on:
 - a. Any other criteria set out in the grant opportunity announcement or otherwise reasonable and considered relevant.

Delivery of the Supplies:

Once the coroner's application has been approved, supplies will be ordered through the state's procurement process and sent to the coroner's office. The supplies will be broken into two shipments.

- Shipped July 15, 2020 - September 14, 2020.

This grant opportunity was supported by Grant No. 2018-AR-BX-K095 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the ISDH and do not necessarily represent the official position or policies of the U.S. Department of Justice.

This grant opportunity was supported by Grant or Cooperative Agreement number 1 NU17CE924946-01-00, funded by the Centers for Disease Control and Prevention. Its contents are solely the responsibility of the ISDH and do not necessarily represent the official views of the Centers for Disease Control and Prevention or the Department of Health and Human Services.